



REGULAR BOARD OF DIRECTORS MEETING
Remote Meeting
Wednesday, December 21, 2022
5:30 P.M.

MINUTES

PLEASE TAKE NOTICE

DUE TO THE PROVISION OF THE GOVERNORS EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD BOARD WILL BE PARTICIPATING BY TELECONFERENCE IN THE REGULAR MAY MEETING SCHEDULED FOR DECEMBER 21, 2022.

In compliance with the Shelter -in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

Meeting URL:

<https://us02web.zoom.us/j/84299787635?pwd=bUIERmV2VXRiZWWhWMDhmVIZaek5mdz09>

- The meeting ID: 842 9978 7635
- Password: 271204
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

Public Comment regarding matters on the Regular Board of Directors Meeting Agenda be made by attendees at the teleconference meeting or may be made written and sent to Carly Wells, MCRPD/CVSCC Administrative Supervisor: cwells@mcrpd.us at any time prior to the scheduled meeting. Written comments may also be delivered by using the USPS to 300 S Lincoln St Fort Bragg CA 95437. All comments received prior and during the meeting will be read aloud. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

The District appreciates your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the Administrative Supervisor by phone at (707) 964-9446 Ext. 106 or by email at cwells@mcrpd.us.

1.0 CALL TO ORDER AND ROLL CALL

- Meeting called to order at: 5:30pm
- Board members present: Burkey, Bushansky, Felicich, Huff
- Board members absent: Dominguez

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was approved with the change to move item number 6.1, Expanded Learning Opportunities Program, up the agenda before Staff Reports are given.
- M/S/C: Bushansky/Huff/Unanimous
- Yeyes: All
- Absent: Dominguez

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- Community member, Dave Shpak, asked the board what issues MCRPD faces that prevent them from receiving state grants and if it would be possible to allocate tax money from the district towards Bower Park to make up for the lack of recreational activities provided in the South Coast. At this time, board members were prohibited from commenting.

6.1 Expanded Learning Opportunities Program (ELO-P)

- Huff motioned to continue to explore the partnering possibilities of the ELO-Program. Burkey wanted to make sure that MCRPD would not become involved in the HR, employment, and academics for the ELO-Program and for MCRPD to focus on its mission statement to provide opportunities that would promote physical and mental wellbeing for everyone through active play, community enrichment, programs and events. Bushansky seconded Burkey's addition to the motion.
- Dominguez joined the meeting at 5:40pm
- Felicich agreed that the original MOU for the ELO-Program has issues but agreed with Huff that locking in any motions would be premature. Felicich also said that the board needs to take it into consideration, if MCRPD is given a chance to offer more to the community.
- Sphak commented that with previous experience working with Parks and Recreation, he would like to express that it is important to take action and create appropriate expectations before getting involved in programs that are out of the district's jurisdiction. Shpak commented that it is important for MCRPD to focus on their mission statement.
- Director of Special Programs, Carolyn Carine, urged the board to form a committee and argued that Fort Bragg is centered around community and does not operate like a large city.
- The first motion made by Huff to proceed further with exploring the possibilities of partnerships with the ELO-Program was then voted on.
- M/S/C: Huff/Felicich/Motion did not pass
- Yeyes: Felicich, Huff
- Nayas: Burkey, Bushansky, Dominguez
- As the motion did not pass, there will be no further exploration of the ELO-Program at this time. It was stated that if FBUSD brought another idea to the MCRPD it would be looked at that time. Currently there is nothing to discuss further on this topic.

4.0 STAFF REPORTS:

4.1 Administration Report (Moneque Wooden)

- Wooden gave her report and commented that due to low staffing levels, the month of November was hard on management but thanked the management and staff that made running the C.V. Starr Community Center possible.

4.2 Maintenance Report (Paul Kelley)

- Wooden presented the report for Kelley.

4.3 Guest Services Report (Carly Wells)

- Wells gave her report.

4.4 Recreation Services Report (Kimberly Ramey)

5.0 OTHER REPORTS:

5.1 Friends of MCRPD

- Nothing to report.

5.2 South Coast

- Nothing to report.

5.3 MECCA

- Nothing to report.

5.4 Mendocino Coast Botanical Gardens

- The Festival of Lights was a big success thanks to everyone that helped put it together.

5.5 Personnel Committee

- Nothing to report.

5.6 Regional Park Committee

- Nothing to report.

5.7 District Services Committee

- Nothing to report.

5.8 Finance Committee

- Finances for MCRPD were looking good for the months of July and August.

5.9 Board of Directors

- Burkey reminded the board about the Brown Act and Ethics seminar training.

Each Agenda item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff Reports or Presentations. 3) Receive Board questions and requests for clarification 3) Receive public comments. If action is to be considered, then 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition

6.0 DISCUSSION/ACTION ITEMS

6.2 2023 Regular MCRPD Board of Directors Meeting Schedule

- A motion was made to approve the 2023 Regular MCRPD Board of Directors Meeting Schedule as presented
- M/S/C: Bushansky/Huff/Unanimous
- Yeyes: All

6.3 Nomination and Election of Board Officers

- A motion was made to nominate Burkey as the Chair of the Board.
- M/S/C: Bushansky, Dominguez/Motion Passes
- Yeyes: Burkey, Bushansky, Dominguez, Felicich
- Naves: Huff
- A motion was made to nominate Bushansky as the Vice Chair of the Board.
- M/S/C: Huff/Dominguez/Unanimous
- Yeyes: All
- A motion was made to nominate Felicich as the Secretary of the Board.
- M/S/C: Huff/Burkey/Unanimous
- Yeyes: All

6.4 Board Member Standing Committee Assignments

- A motion was made to nominate Bushansky for the Finance Committee.
- M/S/C: Bushansky/Burkey/Unanimous
- Yeyes: All
- A motion was made to nominate Burkey for the Finance Committee.
- M/S/C: Dominguez/Bushansky/Unanimous
- Yeyes: All
- A motion was made to nominate Huff for the Personnel Committee.
- M/S/C: Bushansky/Burkey/Unanimous
- Yeyes: All
- A motion was made to nominate Felicich for the Personnel Committee.
- M/S/C: Huff/Burkey/Unanimous
- Yeyes: All
- A motion was made to nominate Dominguez for the District Services Committee.
- M/S/C: Burkey/Huff/Unanimous
- Yeyes: All
- A motion was made to nominate Huff for the District Services Committee.
- M/S/C: Huff/Bushansky/Unanimous
- Yeyes: All
- A motion was made to nominate Felicich for the Regional Park Committee.
- M/S/C: Huff/Burkey/Unanimous
- Yeyes: All
- A motion was made to nominate Bushansky for the Regional Park Committee.

- M/S/C: Burkey/Huff/Unanimous
- Yeyes: All
- Wooden read all the names for all of the assignments as voted on and then Burkey moved to approve the selected candidates to serve on the above committees.
- Felicich asked if it would be possible to create a new committee. Huff said it is possible as the Regional Park Committee has been added. Felicich said she would like to create an ADHOC committee for the ELO-Program. Burkey said that she would like to see a new proposal from FBUSD for the ELO-Program before creating the committee.

6.5 Board Member Committee Assignments

- A motion was made to nominate Burkey for the South Coast Committee.
- M/S/C: Burkey/Bushansky/Unanimous
- Yeyes: All
- A motion was made to nominate Felicich for the MECCA Committee.
- M/S/C: Burkey/Huff/Unanimous
- Yeyes: All
- A motion was made to nominate Burkey for the Botanical Gardens Committee.
- M/S/C: Dominguez/Bushansky/Unanimous
- Yeyes: All
- Wooden read all the names for all of the assignments as voted on and the Board agreed that they were all correct. Burkey moved to approve the selected candidates to serve on the above committees.

6.6 MCRPD Service Award Nomination

- A motion was made to accept the nomination of MCRPD volunteer, Connie Mitchell, for the MCRPD Distinguished Public Service Award.
- M/S/C: Dominguez/Bushansky/Unanimous
- Yeyes: All

6.7 LAFCo. Ballot Extension

- A motion was made to elect Candace Horslet as the Regular Special District Member.
- M/S/C: Burkey/Dominguez/Unanimous
- Yeyes: All

7.0 **CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 11-16-2022
Regular Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD Financial Statement July 2022; MCRPD Financial Statement August 2022; MCRPD Check Register July 2022; MCRPD Check Register August 2022

7.3 This legislative body previously adopted Resolution No. 21-04, authorizing this legislative body to conduct remote “telephonic” meetings. Government Code 54953(e) (3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provide that it has timely made the findings specified therein. “The Mendocino Coast Recreation and Park District Board of Directors reconsidered the circumstances of the state of emergency declared by the Governor and at least on one of the following is true: (1) The state of emergency, continues to directly impact the ability of the members of this legislative body to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing”. AB 361 – Brown Act – Remote Meetings During State of Emergency

- I move to approve the December 21 consent calendar as presented.
- M/S/C: Bushansky/Dominguez/Unanimous
- Yeyes: All

8.0 **ADJOURNMENT**

- Meeting adjourned at: 6:32pm

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Moneque Wooden, District Business Manager, 300 South Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: District agendas are posted at least 72 hours in advance of Regular Board of Director’s meetings at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at mendocoastrec.org. District agendas are emailed to individuals upon request at least 72 hours in advance of regular meetings.