



REGULAR BOARD OF DIRECTORS MEETING
Remote Meeting
Wednesday, October 21, 2020
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:31pm
- Board Members Present: Leslie Bates, Barbara Burkey, Bob Bushansky, Kirk Marshall

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

4.1 CVSCC Maintenance Report

- A written report was submitted by Paul Kelley.

4.2 MCRPD Recreation Programs Report (Sonya Shaffer)

- Sonya Shaffer gave her report. She wanted to add that she was very excited about MCRPD taking part in both the Fort Bragg Drive Thru Trick-or-Treat as well as one in Gualala at the Art Center. She also mentioned how she is trying to get a lot of programming going but having another person to help her is crucial.

4.3 Administration Report (Moneque Wooden and Carly Wells)

- Carly Wells said that it has been fun assisting Sonya Shaffer with the Drive Thru Trick-or-Treat and that it has been a nice change from past months.

5.0 OTHER REPORTS:

5.1 Friends of MCRPD

- None.

5.2 South Coast

- Bates reported that RCRC has suffered a very large set back. The Bishop Pines trees and lilies are preventing any possibility of building a swimming pool on the property. It is very sad news for the people who have been working on the project for many years prior. There is still a possibility for a pavilion or event space.

5.3 Mendocino Coast Botanical Gardens

- Burkey said at the last meeting the Gardens were working on a policy of record keeping and how long to keep records.

5.4 Facilities Review Committee

- None.

5.5 Regional Park Committee

- None.

5.6 District Services Committee

- None.

5.7 Ad Hoc Facilities and Programs Re-opening committee

- Burkey will be attending a webinar soon regarding revenue generating programs and she will report back to the board after the webinar.

5.8 Finance Committee

- Bushansky stated that there is almost no revenue coming in. There is not much to say because there is not much going on.

5.9 Board of Directors

- None.

6.0 DISCUSSION/ACTION

6.1 FY 2019-2020 KUDOS and ASSETS MOU

- Wooden gave an overview of the MOU and that it is an annual agreement between MCRPD and FBUSD. The only change made to the MOU was listing the breakdown of the Administrative fee.
- A motion was made to authorize the District Co-Directors to enter into an agreement with the Fort Bragg Unified School District for the purpose of providing the Kudos for Kids after school program and the Fort Bragg High School program "ASSETS".
- M/S/C: Bushansky/Marshall/Unanimous

6.2 Letter from California State Off-Highway Motor Vehicle Recreation Division

- Burkey asked where this money is coming from. Wooden answered that there was still \$20k in the grant checking account and MCRPD would have to pay out the cost for the other \$50k. It was noted that the requested amount is available in the MCRPD reserves.
- A motion was made to authorize the reimbursement to the California State Parks Off Highway Motor Recreation Vehicle Department in the amount of \$76,627.14 and submit copies of work performed to close out the Planning Grant G16-07-11-P01.
- M/S/C: Bushansky/Bates/Unanimous

6.3 Cal Recycle Employee Stipend Agreement

- Wooden had met with the District's HR Attorney on how to compensate the maintenance staff. The stipend was the best option.
- Burkey asked how in the future the excess staffing can be afforded without the extra revenue after that. Bushansky responded that more grant opportunities will be available after this one is closed out properly. Wooden also added that there is the potential need to budget in the future for Highway 20 patrolling and maintenance.
- A motion was made to approve the Cal Recycle Grant Employee Expense Stipend Agreement.
- M/S/C: Bushansky/Bates/Unanimous

7.0 CONSENT CALENDAR

7.1 Approval of minutes for board meetings and standing committees: 09-10-2020 Regional Park Committee Meeting Minutes; 09-16-2020 Finance Committee Meeting Minutes; 09-16-2020 Regular Board of Directors Meeting Minutes; 10-09-2020 Regional Park Committee Meeting Minutes; 10-09-2020 Special Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD Financial Statement August 2020; CVSCC Financial Statement August 2020; MCRPD Check Register August 2020; CVSCC Check Register August 2020

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bushansky/Marshall/Unanimous

8.0 ADJOURNEMENT

- Meeting adjourned at 6:01pm.