



PERSONNEL COMMITTEE MEETING
C. V. Starr Community Center
300 South Lincoln Street
Fort Bragg, CA 95437
Wednesday, September 19, 2018
5:00 pm

MINUTES

1.0. CALL TO ORDER

- Meeting called to order at 5:03 pm
- Board Members Present: Cesar Yanez, John Huff

2.0 APPROVAL AND ADOPTION OF AGENDA

3.0 PUBLIC PARTICIPATION-NON-AGENDA ITEMS

- None

4.0 INFORMATION/DISCUSSION

4.1 Review Proposed Job Description: Fitness Equipment Technician

- Dan Keyes presented the proposed job description for the position of Fitness Equipment Technician.
- Discussion was held.
- Consensus was obtained by the committee to forward a recommendation for approval to the MCRPD Board of Directors.

4.2 Review Proposed Job Description: Recreation Maintenance Worker

- Natalie Cottrell presented the proposed job description for the position of Recreation Maintenance Worker
- Discussion was held.
- Consensus was obtained by the committee to forward a recommendation for approval to the MCRPD Board of Directors.

5.0 CLOSED SESSION

5.1 PUBLIC EMPLOYMENT (pursuant to Government Code 54957)

Title: MCRPD Business Manager

3.0 ADJOURNMENT

- Meeting adjourned at 5:30 pm

Minutes recorded and submitted by Danny L. Keyes, District Administrator MCRPD/CV Starr Community Center