



REGULAR BOARD OF DIRECTORS MEETING
C. V. Starr Community Center
300 South Lincoln Street
Fort Bragg, CA 95437
Wednesday, May 16, 2018
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:30pm
- Board Members Present: Kirk Marshall, Bill Hayes, Bob Bushansky, John Huff
- Board Members Tardy: Cesar Yanez, arriving at 5:49pm, during item 4.2.

2.0 APPROVAL AND ADOPTION OF AGENDA

- Agenda was approved and adopted as written.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

- 4.1 MCRPD Activity Report
 - Natalie Cottrell gave her report.
- 4.2 CVSCC Activity/Performance Measures Report
 - Dede Lehnhardt and Carly Wells gave their report.
- 4.3 CVSCC Maintenance Report
 - Paul Kelley gave his report.

5.0 OTHER REPORTS:

- 5.1 California Recreation Alliance
 - John Huff reported that dirt bike classes will be opening soon. Signups through sportsman have been very helpful.
- 5.2 Friends of MCRPD
 - Dan Keyes reported that their primary focus is to get through the scholarship money through the CV Starr Foundation.
- 5.3 South Coast
 - Dan Keyes per Beverly Flynn said they are working on completing the Area Funding Grant application for MCRPD grant. The big focus currently is completing the disc golf course.
- 5.4 Mendocino Coast Botanical Gardens
 - Nothing to report.
- 5.5 Regional Park Committee
 - John Huff reported that the trails out at the property have now all been mapped by MIG, the firm conducting the EIP, and that information can now go into the report.
- 5.6 Ad Hoc Strategic Planning Committee

- Bob Bushansky reported that another community strategic planning meeting will be taking place at the CV Starr Center on Saturday, May 19, 2018 at 10:00 a.m.
- 5.7 Personnel Committee
- Nothing to report.
- 5.8 District Services Committee
- Nothing to report.
- 5.9 Finance Committee
- Bob Bushansky reported that the financial statements for both the Center and the District are looking good, with higher than anticipated revenue and lower than budgeted expenses.
- 5.10 Board of Directors
- Bill Hayes wanted to reiterate that space for programming at the school sites is becoming more and more difficult with time constraints and finding an alternative location might need to be pursued soon.
 - Bob Bushansky said that there is a public forum coming up at the end of June regarding the regional park projects to provide clarification of what the plans are for the future of the property. He asked if the rest of the MCRPD Board of Directors if they would like to attend. John Huff said he thought attendance by all board members would be best. Basic consensus is that all Board of Directors should be present.

6.0 DISCUSSION/ACTION

6.1 College of the Redwoods Parcel No. 4

- Dan Keyes gave an overview of the agenda item.
- Frank Zotter, of School and College Legal Services, is assisting the College of the Redwoods in getting rid of their surplus properties. He gave a brief history of the property and the reason the College of the Redwoods is looking to offload it. The property is a sensitive habitat area and comes with development restrictions. Mendocino College is not interested in the property, so next in line is the Recreation and Park District. It is likely College of the Redwoods would let the property go for a nominal fee.
- John Huff said there is a boardwalk that goes over the bog, and it connects to the District property and there are connecting trails between the two properties. He is in support of obtaining the additional park lands as it connects with the current property, there are volunteers willing to maintain the additional land, and it would not prove to be a huge burden.
- Kirk Marshall showed concern for acquiring the property, stating that it would be a “dead horse” and turn in the Districts liability.
- Cesar Yanez would like to see the property in person
- A motion was made to authorize the District to investigate the acquisition of the College of the Redwoods, parcel No. 4
- M/S/C: Hayes/Huff/
- Ayes: 4 (Hayes, Huff, Yanez, Bushansky)
- Opposed: 0
- Abstain: 1 (Marshall)

6.2 CVSCC FY2018-2019 Preliminary Budget

- Jill Rexrode gave the FY2018-2019 budget report.
- John Huff said he was happy that the big projects mentioned in the budget are being dealt with in a timely matter and deferring these maintenance projects would not be beneficial to the facility.
- A motion was made to approve the FY2018-2019 CVSCC Preliminary Budget as presented.
- M/S/C: Huff/Marshall/Unanimous

6.3 Regional Park Access Control Project: Rescind Action Accepting Bid

- Dan Keyes gave an overview of the agenda item. The process that was used before was not the best option and was challenged. . Now, to rectify the previous process, staff would like to start the process over as a sealed bid process. The timeline for the new bid process could be as little as 30 days.
- A motion was made to rescind the prior action accepting the bid from DSC and direct staff to prepare bid documents for the Regional Park Access Control Project using a sealed low bid process.
- M/S/C: Yanez/Huff/Unanimous

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

Approval of minutes for board meetings and standing committees: 04-18-2018 Finance Committee Meeting Minutes, 04-18-2018 Regional Park Committee Meeting Minutes, 04-18-2018 Special MCRPD Board of Directors Meeting Minutes, 04-18-2018 Regular MCRPD Board of Directors Meeting Minutes, 04-25-2018 Regional Park Committee Meeting Minutes, 05-02-2018 Regional Park Committee Meeting Minutes

Approval of financial documents, as recommended by the Finance Committee: March 2018 MCRPD financial statement; March 2018 CVSCC financial statement; March 2018 CVSCC check register; March 2018 MCRPD check register; May 2018 MCRPD claims; and May 2018 CVSCC claims, MCRPD Balance sheet March 2018, CVSCC Balance sheet March 2018, MCRPD Audit 2017 Final Draft

- A motion was made to approve all items on the May 16, 2018 consent calendar.
- M/S/C: Huff/Hayes/Unanimous

8.0 ADJOURNMENT

- Meeting adjourned at 7:16pm.