



## **PERSONNEL COMMITTEE MEETING**

**C. V. Starr Community Center**

**300 S. Lincoln St**

**Fort Bragg, CA. 95437**

**Tuesday, July 18, 2023**

**4:30 P.M.**

### **MINUTES**

#### **1.0. CALL TO ORDER**

- Meeting called to order 4:30PM
- Board members present: John Huff, Kylie Felicich
- Staff present: Carly Wells

#### **2.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS**

- None

#### **3.0 INFORMATION/DISCUSSION**

##### **3.1 Special Maintenance Project Per Diem Worker Job Description**

- The job description was reviewed.

##### **3.2 MCRPD Employee Handbook**

- The handbook was reviewed.

#### **4.0 ADJOURNMENT**

- Meeting adjourned at 5:00pm

### **NOTICE TO THE PUBLIC**

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request in order to ensure full participation in a MCRPD public meeting. Such a request should be made to Carly Wells, Interim District Administrator, 300 South Lincoln St., Fort Bragg, CA 95437.

*PLEASE NOTE:* At least 48 hours in advance of standing committee meetings, agendas are posted at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at [mendocoastrec.org](http://mendocoastrec.org); and emailed to individuals upon request and to the Fort Bragg Advocate and Mendocino Beacon.