



REGULAR BOARD OF DIRECTORS MEETING
Remote Meeting
Wednesday, August 18, 2021
5:30 P.M.

MINUTES

1.0 CALL TO ORDER AND ROLL CALL

- Meeting called to order at: 5:31pm
- Board Members Present: Leslie Bates, Barbara Burkey, Robert Bushansky, John Huff, Angela Dominguez

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

4.1 Administration Report

- Moneque Wooden gave her report.

4.2 Maintenance Report

- Kurtis Gibney was in attendance in lieu of Paul Kelley and was available for questions.

4.3 Guest Services Report

- Carly Wells gave her report.

4.4 Recreation Services Report

- Kim Ramey gave her report. Burkey asked how many lifeguard the Center currently has, and Kim answered fifteen including her.

5.0 OTHER REPORTS:

5.1 Friends of MCRPD

- Carly Wells reported they will be having a meeting at the end of this month.

5.2 South Coast

- Bates reported that RCRC is busy with circus preparation. There is talk about a disc golf tournament in October. They are still working on obtaining a design for the pavilion.

5.3 MECCA

- None.

5.4 Mendocino Coast Botanical Gardens

- Burkey said that the Art in the Gardens just happened and was very well attended and very successful.

5.5 Personnel Committee

- Burkey said her and Huff met today and discussed the job descriptions for

- ASES and ASSETS and they will be talked about later in the agenda.
- 5.6 Regional Park Committee
 - Nothing to report.
 - 5.7 District Services Committee
 - Nothing to report.
 - 5.8 Finance Committee
 - Bushansky said there was not much activity just as the past year and a half. July should show some more activity with the reopening.
 - 5.9 Board of Directors
 - Nothing to report.

6.0 DISCUSSION/ACTION ITEMS

- 6.1 ASES/ASSETS Job Descriptions
 - Moneque Wooden gave an overview of the job descriptions.
 - A motion was made to approve the job descriptions of ASES/ASSETS Program Aide, ASES/ASSETS Instructor Apprentice, ASES/ASSETS Instructor, KUDOS 4 KIDS Site Lead, ASES/ASSETS Site Coordinator, and KUDOS 4 KIDS ASES Program Coordinator
 - M/S/C: Bushansky/Huff/Unanimous
 - Yeyes: Bates, Burkey, Bushansky, Dominguez, Huff
- 6.2 Grand Jury Response Letter
 - Moneque Wooden gave an overview of the letter and the events that led up to it. Some minor typos were pointed out and will be fixed before the final version is sent off.
 - A motion was made approve the draft MCRPD response to the Grand Jury report as presented, authorize the District Administrator to make amendments to the response in order to reflect adjustments to the actual and projected timelines of the recommendations and implementation actions, and authorize the Board Chair to sign and submit the response to the Grand Jury on behalf of the MCRPD Board.
 - M/S/C: Bushansky/Bates/Unanimous
 - Yeyes: Bates, Burkey, Bushansky, Dominguez, Huff
- 6.3 Governing Board Code of Conduct Policy
 - Moneque Wooden said this Governing Board Code of Conduct was created as a result of the Grand Jury report. MCRPD has had one for patrons and employees but not for them governing board.
 - A motion was made to accept the Governing Board Code of Conduct as written.
 - M/S/C: Bates/Huff/Unanimous
 - Yeyes: Bates, Burkey, Bushansky, Dominguez, Huff
- 6.4 MCRPD Conflict of Interest Policy
 - Moneque Wooden said this was developed as a result of the Grand Jury Report and has been reviewed by legal counsel.
 - A motion was made to adopt the proposed Conflict of Interest Policy as written.

- M/S/C: Bushansky/Bates/Unanimous
 - Yayas: Bates, Burkey, Bushansky, Dominguez, Huff
- 6.5 Resolution 21-03 MCRPD Conflict of Interest Code
- Moneque Wooden said this required by the political reform act and needs to be updated every two years and go before the county board of supervisors. MCRPD has not updated theirs since 2013.
 - A motion was made to accept Resolution 21-03 Amending Mendocino Coast Recreation & Park District Conflict of Interest Code and to direct the District Administrator to file the Amendment with the County Board of Supervisors.
 - M/S/C: Bushansky/Bates/
 - Yayas: Bates, Burkey, Bushansky, Dominguez, Huff
- 6.6 WestAmerica Bank-Tolling Agreement
- Moneque Wooden said in the Agenda Item Summary in the explanation “dept” should be “debt” and “Trolling-agreement” should be “Tolling Agreement”
 - Wooden said that in an attempt to find a resolution with WestAmerica is not as easy as hoped. An offer was made to resolve the debt but has not received a counter offer yet. The tolling agreement protects both the bank and the district as the statute of limitations running out. If the statute of limitations runs out, the bank would be forced to file another lawsuit.
 - Bushansky asked how long the tolling agreement lasts, Moneque answered most likely until there is a resolution.
 - Huff is opposed to the motion because he has an issue with the process and thinks it protects the Bank more than the District and gives them all the time in the world. They have no interest in the property. He thinks by the Board agreeing to this tolling agreement it just makes it easier on them.
 - A motion was made to direct the District Administrator to inform legal counsel that MCRPD Board agrees to sign a Trolling Agreement once such agreement is written up.
 - M/S/C: Bushansky/Bates
 - Yayas: Bates, Burkey, Bushansky, Dominguez
 - Nayas: Huff
- 6.7 MCRPD’s future with OGALS (Office of Grants and Local Services)
- Burkey said this is an item she asked to have on the agenda tonight. The District has a bad relationship with the State. The state has asked for the removal of a few tainted board members and will not have a good relationship until the board has done what they asked.
 - Huff said this leads back to the lack of quality to the previous grand jury report. The grants OHV division asked the board members to step down, not OGALS. During the transfer of the CVSCC from MCRPD to the COFB, OGALS was never notified of the transfer. Moneque responded she has been working with Tabatha Miller of the COFB to resolve this issue. All the paperwork has been filed on MCRPD’s and CVSCC’s end.

- Burkey said that doesn't really address the issue and the whole state department wants the tainted board members to resign. Burkey said that if the tainted board members wanted to say something to clear their names now would be the time.
- Bushansky said he has never been approached by the state or grand jury.
- Burkey would like to open a dialogue with the state and see what they need to do to work with them and fix MCRPD's reputation.
- Huff has tried to talk to these people multiple times and never once received a phone call back. They refused to talk to him.
- Bates said that her and Burkey should write a letter to the people they met with the state and let them know they want to work together.

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 07-21-2021 Finance Committee Meeting Minutes; 07-21-2021 Regular Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD Financial Statement June 2021; CVSCC Financial Statement June 2021; MCRPD Check Register June 2021; CVSCC Check Register June 2021

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bushansky/Bates/Unanimous
- Yeyes: Bates, Burkey, Bushansky, Dominguez, Huff

8.0 ADJOURNMENT

- Meeting adjourned at 6:43pm.