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**SPECIAL & REGULAR BOARD OF DIRECTORS MEETING**  
**Mendocino Coast Recreation and Park District**  
**Manchester Elementary School (Rm 4)**  
**19550 S Highway 1, Manchester, CA 95459**

**Wednesday, June 19th, 2024**

**4:30 P.M. SPECIAL MEETING**

**5:30 P.M. REGULAR MEETING**

**4:30 P.M. SPECIAL MEETING AGENDA**

**1.0 CALL TO ORDER**

Call to order and roll call

**2.0 Tour of Manchester School: starting at Classroom 4 and continuing at various locations at the property**

**5:30 P.M. REGULAR MEETING AGENDA**

**1.0 CALL TO ORDER**

Call to order and roll call

**2.0 APPROVAL AND ADOPTION OF AGENDA**

Items to be removed from or changes to the agenda should be done at this time

**3.0 PUBLIC PARTICIPATION, NON-AGENDA ITEMS**

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

**4.0 STAFF REPORTS:**

- 4.1 District Manager Report Kylie Felicich
- 4.2 District Recreation Supervisor Report Jennifer Saunders
- 4.3 District Recreation Coordinator Nizz Badgett / Monica Cabral Oropeza
- 4.4 District Administrators Jamie Campione & Holly Ugulano

**5.0 OTHER REPORTS:**

- 5.1 Friends of MCRPD
- 5.2 South Coast
- 5.3 Mendocino Coast Botanical Gardens
- 5.4 Personnel Committee
- 5.5 District Services Committee
- 5.6 Finance Committee
- 5.7 Board of Directors

Each DISCUSSION/ACTION item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification 3) Receive public comments (limit of 3 minutes per person per item). 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition

## **6.0 DISCUSSION / ACTION**

- 6.1 Review & consider 22/23 Audit
- 6.2 Review & consider MCRPD Budget
- 6.3 Review & consider job title & salary schedule
- 6.4 Introduction to South Coast Rec Coordinator Monica Cabral Oropeza
- 6.5 Consider adoption of **Resolution No. 24-04** authorizing an agreement with Umpqua Bank for District participation in a Purchasing Card program with an authorized credit limit of \$30,000 rather than the \$10,000 limit previously approved by the Board.
- 6.6 Consider adoption of **Resolution No. 24-03** authorizing the pass-through of the District's \$177,952 Per Capita State Grant Fund Allocation under the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 to the County of Mendocino for its use as part of its Bower Park Restoration project.
- 6.7 Consider MCRPD Logo re-branding
- 6.8 November 2024 election
- 6.9 District Services Grant – Staff recommendations & board vote

## **7.0 CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

- 7.1 Approval of minutes for Regular Board Meeting Minutes 04/17/24
- 7.2 Approval of minutes for Regular Board Meeting Minutes 05/15/24
- 7.3 Approval of minutes for Finance Committee Meeting Minutes 05/15/24
- 7.4 Approval of minutes for Personnel Committee Meeting Minutes 06/12/24

## **8.0 ADJOURNMENT**

Next MCRPD Regular Board of Directors Meeting will be held on August 21<sup>st</sup>, 2024, MCRPD District Office – 401 N Harbor Dr, Fort Bragg CA 95437

### **NOTICE TO THE PUBLIC**

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Kylie Felicich, District Manager, MCRPD, 401 North Harbor Drive, Fort Bragg, CA 95437 707-409-2760

*PLEASE NOTE:* District agendas are posted at least 72 hours in advance of Regular Board of Director's meetings at the District Office, 401 North Harbor Drive Fort Bragg, CA 95437 and at [mendocoastrec.org](http://mendocoastrec.org). District agendas are emailed to individuals upon request at least 72 hours in advance of regular meetings. Written public comments can be submitted to the District prior to the meeting by emailing [board-admin@mcrpd.us](mailto:board-admin@mcrpd.us). Written comments received by email prior to 3 pm on the day of the meeting and any other supplemental materials will be forwarded to the Board prior to the meeting, made a part of the public record, and be available for public review at this [LINK](#)