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REGULAR BOARD OF DIRECTORS MEETING
Mendocino Coast Recreation and Park District
Greenwood Community Center
6129 CA-1, Elk, CA 95432
Wednesday, April 17, 2024
5:30 P.M.

MINUTES

- **CALL TO ORDER**
 - **5:33 P.M.**
 - **Present: Barbara Burkey, Craig Comen, Angela Dominguez**
 - **Employees present Kylie Felicich, Jennifer Saunders, Nizzar Badgett, Holly Ugulano**
 - **Public Present: Susan Larkin, Bob Rodriguez**
 - **Dave Shpak arrived late**

- **APPROVAL AND ADOPTION OF AGENDA**
 - **Burkey noted item 6.3 would be moved to 6.1 for sequencing reasons**
 - Angela Dominguez motioned, Craig Comen seconded
 - Ayes: Burkey, Dominguez, Comen Absent: Huff and Shpak

- **PUBLIC PARTICIPATION, NON-AGENDA ITEMS**
 - **Bob Rodriguez retold a story of a young student leaving Redwood School, followed by staff (who are forbidden to touch a student) and the student was able to get into the pool at C.V. Starr. The Management at C.V. Starr was able to get the child out of the water, but it was a tense moment. Discussion about how does one stop a child, etc...**
 - **Susan Larkin mentioned "100 Women" at Caspar Community Center and asked people to go and vote for Friends of MCRPD**

- **STAFF REPORTS:**
 - .1 District Manager Report Kylie Felicich
 - .2 District Recreation Supervisor Report
 - .3 District Recreation Coordinator
 - Staff Thanked Nizzar for such great work on the South Coast

- **OTHER REPORTS:**
 - .1 Friends of MCRPD
 - Dominguez thanked Friends of for adult softball scholarships, Girls' Manchester
 - Sea Ranch Swim Lessons scholarships were discussed. Kylie will get back to Susan if Friends of needs to contribute to scholarships.
 - .2 South Coast
 - Discussed RCRC evens to come
 - .3 Mendocino Coast Botanical Gardens
 - Barbara updated the Board on some reorganization of staff
 - .4 Personnel Committee
 - No Meeting
 - .5 District Services Committee
 - No Meeting
 - .6 Finance Committee
 - No Meeting

.7 Board of Directors

- Discussed 50th anniversary of MCRPD, Staff is planning a “Hall of Fame”
- Paul Bunyan Parade, 4th Of July Parades and getting Tessie Branscomb involved for planning an honors



- **DISCUSSION / ACTION**

- .1 Gymnastics revenues, costs and projections (Page 10)
- .2 Prospective martial arts program, projected revenue and expenses for the program
 - Discussed the program and how it will be set up and run.
 - There is a need for “women self reliance” programs
 - No action is needed but District Manager asked that the board take straw poll for this. Burkey, Shpak, Dominguez and Comen all agreed in support of this new program.
- .3 Prospective Zumba and Yoga program
 - Discussed void of some Zumba and Some Yoga courses in the community due to changes at C.V. Starr
 - Kylie went to the City Manager and asked permission to speak with and hopefully hire some of their former instructors. City Manager gave authorization to proceed.
- .4 Proposal from LLC Robert Buckle for South Highway 1 property (soon to be formally known as North Star Nursery)
 - Letter of Intent was discussed and while the location was desirable, there was too much liability and concern with the prospect.
 - The board did not take any action on this LOI
- .5 Recommendation for reserve fund allocation in California Class
 - Dominguez Motioned, Comen Seconded
 - Ayes: Burkey, Dominguez, Comen, Shpak
- .6 ADHOC Committee creation to review proposals for legal services
 - Per Dave Shpak, no committee is needed. Board directed District Manager to proceed with interviewing the firms

- **CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

- .1 Approval of minutes for Regular Board Meeting Minutes, 3-20-2024, Approval of Finance committee minutes from 3-20-2024
 - Shpak Motioned, Dominguez Seconded
 - Ayes: Burkey, Dominguez, Shpak, Comen

DINNER BREAK at 7:30 P.M.

Meeting resumes at 8:00 P.M.

8.0 STRATEGIC PLANNING WORKSHOP/ACTION

- 8.1 Per capita grant overview
 - \$208K is available for improvements. This includes a \$30 match

8.2 South Coast possibilities for grant allocation & possible pump track

- Discussion for Pump Track is that it should be considered at a later date or in Manchester
- The Board ultimately decided on a full size basketball court, Pickle/Tennis Court and additional play structure
- Board directed District Manager to proceed with filling out application

9.0 ADJOURNMENT

8:50 P.M.