



REGULAR BOARD OF DIRECTORS MEETING
Remote Meeting
Wednesday, December 16, 2020
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Meeting called to order at 5:32pm
- Board Members Present: Barbara Burkey, Leslie Bates, Bob Bushansky, John Huff, Angela Dominguez

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was adopted with no changes.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- Keith Stiver wanted to take a minute to mention that the blocks that have been put around the park property have already made a positive impact. He suggests adding no trespassing signs to go along with them and really appreciates their presence.

4.0 STAFF REPORTS:

4.1 CVSCC Maintenance Report

- Paul Kelley gave the report.

4.2 MCRPD Recreation Programs Report

- Sonya Shaffer gave the report.

4.3 Administration Report

- Moneque Wooden said that beginning in January 2021, the Assets after-school program will be holding driver's education classes for the high schoolers enrolled in Assets. The group will meet 3 times a week for 1.5 hours each day. Regarding the potential Winter Shelter, talks will likely begin after the new year for the potential site being at the CVSCC for the Winter Shelter. Regarding MCRPD programs, the CDPH released guidelines regarding recreation activities specific to each tier that will help with program and recreation planning.
- Carly Wells wanted to update everyone on the grants: OHV received the check for the amount owed from the advanced costs. The Cal-Recycle grant needs to be completed by December 31, 2020. Moneque and AK have been working on making that happen.

5.0 OTHER REPORTS:

5.1 Friends of MCRPD

- None.

5.2 South Coast

- Bates reported that RCRC is to move forward with the pavilion.

5.3 Mendocino Coast Botanical Gardens

- Burkey said that the Gardens board and staff are looking at ways to bring the younger demographic into the Botanical Gardens as currently the most of their visitors are seniors.

5.4 Facilities Review Committee

- None.

5.5 Regional Park Committee

- None.

5.6 District Services Committee

- None.

5.7 Ad Hoc Facilities and Programs Re-opening committee

- None.

5.8 Finance Committee

- Bushansky stated both entities are solvent and there is not much to say about the financials. Costs are being kept as low as possible.

5.9 Board of Directors

- None.

6.0 DISCUSSION/ACTION

6.1 2021 Regular MCRPD Board of Directors Meeting Schedule

- A motion was made to approve the 2021 Regular Board Meeting Schedule
- M/S/C: Bushansky/Bates/Unanimous

6.2 Nomination and Election of Board Officers

- Board Chair - Barbara Burkey
- M/S/C: Bates/Bushansky/Unanimous
- Vice Chair – Leslie Bates
- M/S/C: Huff/Bushansky/Unanimous
- Secretary – Angela Dominguez
- M/S/C: Huff/Bates/Unanimous

6.3 Board Member Standing Committee Assignments

- Finance Committee – Bushansky and Burkey
- Huff said that he would like to like to see someone else on the committee besides Bushansky.
- Bushansky said it would be helpful to stay on as someone with most experience.
- M/S/C: Bates/Dominguez
- Yeyes: Bates/Dominguez/Burkey/Bushansky
- Nos: Huff
- Personnel Committee – Burkey and Huff
- Huff said he would like to be on the personnel committee.
- M/S/C: Bates/Bushansky/Unanimous
- District Services – Bates and Huff
- M/S/C: Bates/Bushansky/Unanimous
- Regional Park Committee – Bushansky and Dominguez
- M/S/C: Bates/Huff/Unanimous

6.4 Board Member Committee Assignments

- Botanical Gardens – Burkey
- M/S/C: Bates/Huff/Unanimous
- MECCA - Bates
- M/S/C: Bushansky/Huff/Unanimous
- Ad Hoc Facility Review Committee – Huff and Dominguez
- M/S/C: Bates/Bushansky/Unanimous
- Ad Hoc Facilities and Programs Re-opening Committee – Huff and Burkey
- M/S/C: Bates/Huff/Unanimous

6.5 Review Employee Paid Time Off Policy

- Moneque gave an overview of the proposed changes of the PTO policy.
- Bushansky stated that the finance recommends adopting the policy effective immediately.
- Burkey stated that the personnel committee recommends adopting the policy effective immediately.
- A motion was made to adopt the updated employee paid time off policy effective with the amendment that the Personal Floating holiday hours will be treated the same as the regular holiday hours effective immediately.
- M/S/C: Bates/Bushansky/Unanimous

6.6 MCRPD Service Award Nomination

- Carly Wells gave an overview of the award. She recommended giving the award to the Dog Park Improvement Group if the Board wanted to move forward with the award this year.
- It was suggested to give the group a plaque that could be posted in the dog park so everyone can see it.
- A motion was made to award the MCRPD Service Award Nomination to the Dog Park Improvement Group.
- M/S/C: Huff/Bushansky/Unanimous

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 11-18-2020 Finance Committee Meeting Minutes; 11-18-2020 Regular Board of Directors Meeting Minutes; 11-30-2020 Personnel Committee Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee: MCRPD Financial Statement October 2020; CVSCC Financial Statement October 2020; MCRPD Check Register October 2020; CVSCC Check Register October 2020

- A motion was made to approve all items on the consent calendar.
- M/S/C: Bates/Bushansky
- Yayas: Bates, Bushansky, Burkey, Dominguez

- Abstain: Huff

8.0 ADJOURNMENT

- Meeting adjourned at 6:37pm