



**REGULAR BOARD OF DIRECTORS MEETING**  
**Mendocino Coast Botanical Gardens Meeting Room**  
**18220 North Highway 1**  
**Fort Bragg, CA. 95437**  
**Wednesday, April 19, 2023**  
**5:30 P.M.**

**MINUTES**

**1.0 CALL TO ORDER**

- The meeting was called to order at 5:30pm
- Board members present: Angela Dominguez, Barbara Burkey, Kylie Felicich, John Huff
- Board members absent: Bob Bushansky

**2.0 APPROVAL AND ADOPTION OF AGENDA**

- There was a motion to adopt the agenda as presented.
- Msc: Felicich/Huff/Unanimous
- Yeyes: Dominguez, Burkey, Felicich, Huff
- Naves: none
- Absent Bushansky

**3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS**

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and a total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussion or taking action on matters not on the agenda, but may briefly respond or ask a question for clarification (Government Code 54954.2).

- Kirk Marshall was present and introduced himself as a previous board member, NAWI instructor, and a scuba instructor; he is also a California contractor. He belongs to the diving group ILC, along with Gregg Davis and John Hopkins Jr. Kirk explained their experience in diving; Gregg has been an instructor for 50 years, John is currently in active duty for the Navy, and he is also a diving instructor. Combined have over 100 years' experience diving. In September they would like to have a 3-day program at the C. V. Starr Community Center Lap Pool. They would only need two lanes at a time. This would allow the public to experience hard hat diving, education and recreation. There would be no costs to the MCRPD or the CVSCC. He would like to discuss this further at the next meeting.

**4.0 STAFF REPORTS:**

**4.1 Administrative Report (Moneque Wooden)**

- Wooden reviewed her report and went over the meeting that she had with the chief of police about the HOAX Active Shooter incident that happened at the Fort Bragg High School a couple of weeks ago. She

also reported that the Center is back open on Fridays and things are going well. The Slide Project is nearly complete and thanked the staff that have been working this project as it is a very huge project. She also wanted to let the Board know that she reminded FBUSD last week that the MOU that MCRPD has with them will end in June 2023.

- Burkey asked for clarification about the emergency that the town of Fort Bragg went through.

#### 4.2 Maintenance Report (Paul Kelley)

- Kelley was not present, there were no questions.

#### 4.3 Guest Services Report (Carly Wells)

- Wells updated about the new website for MCRPD and CVSCC.

#### 4.4 CVSCC Recreation Services Report (Kim Ramey)

- Ramey touched on the new program, Water Safety Aid.
- Burkey thanked her for all her work.

#### 4.5 MCRPD Recreation Services Report (Ellie Collins)

- Collins reported that Co-Ed softball started at the end of March there have been a few rain outs, but things are going well.
- Collins also reported that Skate Night is going well.
- Next month there will be archery in Point Arena and the classes are almost full.

### **5.0 OTHER REPORTS:**

#### 5.1 Friends of MCRPD

- Nothing to report.

#### 5.2 South Coast

- Burkey attended RCRC meeting and reported that there are only about five active members of the RCRC and they try to take care of everything themselves from painting tables to cleaning up property.

#### 5.3 MECCA

- No meeting since June 2022.

#### 5.4 Mendocino Coast Botanical Gardens

- Burkey reported that the Annual Appeal is still bringing in money \$120,000 and going strong. The spring plant sale is happening this weekend and next week. There will be a second shipment of plants mid-week.

#### 5.5 Personnel Committee

- There will be a committee meeting before the next regular meeting May 19 at 4:30pm.

#### 5.6 Regional Park Committee

- Since the Regional Park Property has been sold there is no longer a need for a Regional Park Committee. The Bylaws will be updated to reflect this.

#### 5.7 District Services Committee

- Nothing to report.

#### 5.8 Finance Committee

- Nothing to report.

- Felicich asked if she could attend the next meeting.
- Burkey stated that we will need to hear from Bushansky first.

#### 5.9 Board of Directors

- Huff brought it to the staff's attention that he has been on the social media Next Door, and it looks like there are people who would like to play ping pong. He asked the staff look into ping pong.
- Ramey responded and brought up the challenges that were discovered when looking into it before
- Collins will investigate the idea of MCRPD offering ping pong in the future.

### 6.0 DISCUSSION/ACTION

#### 6.1 Lease Agreement for 901 N Franklin St in Fort Bragg CA

- Collins introduced the item and went over the information in the packet.
- Burkey asked about windows and the lighting of the space.
- Collins replied that there are not any windows, but that the space has ample lighting.
- Dominguez stated that the Food Bank has rented the exact space before and that it is a great space.
- Community member Bill Hayes stated that this space is a unicorn of the area, hard to find in our area.
- Huff asks about floor, and how to protect MCRPD's mats.
- Bill Hayes stated that paint would be sufficient.
- Felicich is enthusiastic!
- Huff asked Wells about the history of gymnastics and other programs.
- Wells stated that in her history with the District the gymnastics program was very popular.
- Burkey asked about startup costs and the staffing costs.
- Collins explained the staffing costs for set up and equipment needed.
- Burkey asked about how many instructors MCRPD had lined up.
- Collins stated that right now MCRPD is looking at one. There are many other time availabilities and if MCRPD has more instructors interested in teaching MCRPD will be able to offer more classes.
- Kassie Hayes introduced herself as the only gymnastics instructor MCRPD has had over the years. She taught gymnastics with MCRPD since 1985. Kassie Hayes also knows someone who would be a great fit for a substitute. Kassie Hayes also mentioned that Mia Bremmer would be interested in teaching classes in the fall when she gets done with her tour with the Flynn Creek Circus.
- Kassie Hayes suggests that MCRPD also look into Circus MECCA as a possible renter.
- Burkey asks for the length of the lease.
- Collins stated 12 months.
- Burkey asked about what ages this program would cater to.
- Kassie Hayes replied that it covered tiny tots though adults, so all

- ages.
- Community Member Veronica stated that she has had three kids who had attended Kassie Hayes's classes in the past. She spoke highly of Kassie and the experience that her children had with Kassie over the years.
  - Community Member Adrienne Bishop seconded Veronica's comment. She stated that the closest thing that our community has to this program is a competitive cheer program in Ukiah and that is too far away for most people.
  - Community Member Holly Ugulano stated that last year there were 76 cheerleaders signed up with the Cubs organization and every year practice time gets to cold and they will look for indoor space. Renting this space from MCRPD may be an option.
  - Kassie Hayes highlighted the positives of gymnastics serving sensory integration.
  - Ugulano echoed that the class helped her child that was nonverbal when she was starting gymnastics and now, she is an outgoing kid.
  - Felicich suggested that someone contact the Fort Bragg Police Department for possible funding.
  - Burkey asked how fast MCRPD can move.
  - Collins stated possibly in as little as four weeks and clarified the banner campaign.
  - A motion was made to accept the proposal and enter into the lease agreement with Dave and Ann Turner for the property at 901 N Franklin St in Fort Bragg CA 95437
  - M/S/C Felicich/ Huff/ Unanimous
  - Yaes: Dominguez, Burkey, Felicich, Huff
  - Nays: None
  - Absent: Bushansky

## **7.0 CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

- Huff asked for a correction to the Regular Meeting Minutes. The minutes read that he nor his wife received money from the CRA, they were volunteers. Huff said that was incorrect, he was a volunteer, and his wife was an employee.
- There was a motion to adopt the consent calendar with the correction made by Huff to the Regular Meeting Minutes.
- M/S/C: Felicich/Huff
- Yaes: Dominguez, Burkey, Felicich, Huff
- Nays: none
- Absent: Bushansky

7.2 Approval of minutes for board meetings and standing committees: 03-15-2023  
Finance Committee Meeting Minutes, 03-15-2023 Regular Board Meeting  
Minutes, 03-22-2023 Special Board Meeting Minutes

**8.0 ADJOURNMENT**

- The meeting was adjourned at 6:20pm