



REGULAR BOARD OF DIRECTORS MEETING
Westport Volunteer Fire Department
37551 N HWY 1
Westport, CA 95488
Wednesday, August 15, 2018 at 5:30 P.M.

Minutes

1.0 CALL TO ORDER

- Meeting called to order: 5:30pm
- Board Members Present: John Huff, Bill Hayes, Kirk Marshall, Bob Bushansky
- Board Members Absent: Cesar Yanez

2.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None.

3.0 STAFF REPORTS:

- 3.1 MCRPD Activity Report
- Dan Keyes gave the report.
- 3.2 CVSCC Activity/Performance Measures Report
- Dan Keyes gave the report.
- 3.3 CVSCC Facility Maintenance Report
- Dan Keyes gave the report.

4.0 OTHER REPORTS:

- 4.1 California Recreation Alliance
- John Huff reported that everything is still status quo regarding the grant funding for the regional park property. Teaching the classes will still resume as the instructors are all volunteer and the instructors are paying for the fuel for the equipment, when before the fuel was paid for by the grant.
- 4.2 Friends of MCRPD
- Nothing to report.
- 4.3 South Coast
- Bev Flynn reported the petanque court will be ready for playing within the next few weeks. Things are plugging away.
- 4.4 Mendocino Coast Botanical Gardens
- Kirk Marshall reported that the plant propagation at the gardens have been a successful revenue stream. They are taking plants from the gardens and propagating them and selling them in the gift shop. This success can be attributed to the new roof in the green house.
- 4.5 Regional Park Committee
- Nothing to report.
- 4.6 Ad Hoc Strategic Planning Committee
- Bushansky reported that more meeting will be happening in the near future at various locations.
- 4.7 Personnel Committee
- Nothing to report.
- 4.8 District Services Committee
- Nothing to report.

- 4.9 Finance Committee
 - Bushansky went over the financials and reported that everything looks well for the 17/18 Fiscal Year for both entities.
- 4.10 Board of Directors
 - Nothing to report.

5.0 DISCUSSION/ACTION

- 5.1 Request for Nominations for District Members to Serve on LAFCo.
 - There were no nominations.
- 5.2 LAFCo. Proposed "Area of Interest Policy"
 - Discussion took place regarding the area of interest policy. No action was taken.
- 5.3 College of the Redwoods: Notice of Intent to Dispose of Surplus School District – Property.
 - Dan Keyes gave an overview of the Notice of Intent and recommended to the Board that it might be outside of the Districts capacity regarding maintenance and upkeep.
 - Huff commented that there has been talk of acquiring the adjacent GP property bark dumps where a potential OHV park could be placed. Cal Trans has showed interest in the bog property, then we could sell off the adjacent property that is not going to be developed by the District that is across from Summers Lane on the west side. This is all supported by the Dept of Fish and Wildlife.
 - A motion was made by Hayes to accept the notice of interest to the College of the Redwoods. the acquisition of the College of the Redwoods, parcel No. 4 and direct staff to notify the college in writing of the same, as per the Notice of Intent to dispose of surplus school district property dated July 11, 2018.
 - Yaves: Hayes/Huff/Bushansky
 - Abstain: Marshall
- 5.4 Regional Park Property: Mendocino County, Pre-Application Conference
 - Discussion of the potential for rezoning the property took place and a general consensus was in favor of exploring this avenue.
 - The cost to go to the meeting is \$830.
 - A motion was made to direct staff to complete and submit the appropriate Mendocino County documentation and fees, as a means of scheduling a pre-application conference with the County Planning staff for the purpose of exploring the possibility of rezoning and subdividing the Regional Park Property.
 - M/S/C: Huff/Hayes/Unanimous

6.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

- 6.1 Approval of minutes for board meetings and standing committees: 07-18-2018 Finance Committee Meeting Minutes, 07-18-2018 Personnel Committee Meeting Minutes, 07-18-2018 Regular Board of Directors Meeting Minutes, 07-25-2018 Regional Park Committee Meeting Minutes, 08-08-2018 Regional Park Committee Meeting Minutes

- 6.2 Approval of financial documents, as recommended by the Finance Committee: CVSCC Financial Statement, June 2018, MCRPD Financial Statement,

June 2018, CVSCC Check Register June 2018, MCRPD Check Register June 2018, CVSCC Claims August 2018, MCRPD Claims August 2018, CVSCC Balance Sheet June 2018, MCRPD Balance Sheet June 2018

- A motion was made to approve all items included on the August 15, 2018 consent calendar. Bushansky was not present during the July 18th meetings and was erroneously mentioned in the minutes. Those comments are stricken from the record.
- M/S/C: Marshall/Huff/Unanimous

7.0 ADJOURNMENT

- Meeting adjourned at 6:48pm.