



**PERSONNEL COMMITTEE MEETING
REMOTE MEETING
Wednesday, August 18, 2021
4:00 PM**

MINUTES

1.0. CALL TO ORDER

- Meeting called to order at 4:01pm

2.0 ROLL CALL

- Committee Members present: Barbara Burkey, John Huff

3.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

- None.

INFORMATION/DISCUSSION

3.1 ASES/ASSETS Job Descriptions

- Moneque Wooden gave an overview of the proposed job descriptions and changes.
- Burkey asked if a COVID-19 test should be added to the job description. Moneque responded that that kind of testing is required on the FBUSD side.
- John Huff said he looked through them all and they all look fine.

4.0 ADJOURNMENT

- Meeting adjourned at 4:11pm.