



REGULAR BOARD OF DIRECTORS MEETING
CV Starr Community Center
300 South Lincoln Street
Wednesday, May 15, 2019
5:30 P.M.

MINUTES

1.0 CALL TO ORDER

- Call to order and roll call at 5:32pm
- Board Members Present: Kirk Marshall, Barbara Burkey, Leslie Bates, John Huff
- Board Members Absent: Bob Bushansky

2.0 APPROVAL AND ADOPTION OF AGENDA

- The agenda was approved and adopted with no changes.

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

- None.

4.0 STAFF REPORTS:

4.1 MCRPD Activity Report

- Natalie Cottrell gave her report.

4.2 Performance Measures Report

- Carly Wells gave the report.

4.3 CVSCC Activity Report

- Kim Beard gave the report.

4.4 CVSCC Maintenance Report

- Paul Kelley has been on medical leave so measures are being taken to keep the maintenance department running smoothly. The emergency stop button has not been working on the lazy river, and repair parts have been ordered. The Wattstopper is currently scheduled to be installed this coming June.

5.0 OTHER REPORTS:

5.1 California Recreation Alliance

- On behalf of CRA, Dan reported that the CRA would like to thank Carly Wells and CVSCC staff for the use of the recreation software for sign-ups. Various classes had been held recently and have been successful. Classes will be scheduled for the month of June as well.

5.2 Friends of MCRPD

- Nothing to report.

5.3 South Coast

- Leslie Bates reported that the use permit for RCRC has been filed, the timeline is unknown. There is talk of having an August event to highlight the progress that has been made on the property. Locals are looking for the swim lessons coming up in June and the kids get excited about that every year.

5.4 Mendocino Coast Botanical Gardens

- Kirk Marshall just attended an annual retreat where board members discuss ways to improve the operations of the gardens. It was discussed

that generators may need to be purchased in case of a possible grid shutdown. Overall the Gardens Board is doing well and everything is running smoothly.

5.5 Finance Committee

- John Huff reported that the finance committee met, and they will be recommending the approval of the MCRPD preliminary budget as presented.

5.6 Board of Directors

- None.

6.0 DISCUSSION/ACTION

6.1 FY 2019-2020 MCRPD Preliminary Budget

- Moneque Wooden presented the budget.
- A motion was made to approve the FY2019-2020 MCRPD Preliminary Budget as presented.
- M/S/C: Marshall/Bates/Unanimous

6.2 Resolution 19-02 Adopting Fee Increase Schedule for C.V. Starr Community Center Services

- Carly Wells gave an overview of the agenda item.
- A motion was made to approve Resolution 19-02: Adopting a Proposed Fee Schedule for the C. V. Starr Community Center Services as presented.
- M/S/C: Marshall/Burkey/Unanimous

6.3 MCRPD Disposition of Surplus District-Owned Land Policy

- Dan Keyes gave an overview of the agenda item.
- A motion was made to approve the MCRPD Disposition of Surplus District-Owned Land Policy as presented.
- M/S/C: Marshall/Bates/Unanimous

6.4 FY 2019-2020 KUDOS and ASSETS MOU

- Moneque Wooden gave an overview of the proposed MOU.
- John Huff wanted to thank Moneque for all her hard work to help with keeping the momentum going and fixing the flaws in the MOU and streamlining MCRPD's role more effectively and clearly.
- A motion was made to authorize the District Administrator to enter into an agreement with the Fort Bragg Unified School District for the purpose of providing Payroll and HR services for the Kudos for Kids after school program and the high school after school program known as ASSETS.
- M/S/C: Burkey/Bates/Unanimous

6.5 Joint Agency Letter to the State of California, Department of Parks and Recreation, Off Highway Motor Vehicle Recreation Division

- Dan Keyes gave a summary of the agenda item.
- A motion was made to approve the Joint Agency Letter to the State of California, Department of Park and Recreation, OHV Division as presented.
- M/S/C: Marshall/Bates/Unanimous

7.0 CONSENT CALENDAR

7.1 Approval of minutes for board meetings and standing committees: 04-17-2019 Finance Committee Meeting Minutes; 04-17-2019 Special MCRPD Board Meeting

Minutes; 04-17-2019 Regular MCRPD Board of Directors Meeting Minutes

7.2 Approval of financial documents, as recommended by the Finance Committee:
MCRPD financial statement, March 2019; CVSCC financial statement, March 2019;
MCRPD check register, March 2019; CVSCC check register, March 2019; MCRPD
Balance Sheet, March 2019; and CVSCC Balance Sheet, March 2019

- A motion was made to approve all items on the consent calendar.
- M/S/C: Burkey/Bates/Unanimous

8.0 CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision b of Section 54956.9.

(One potential case)

- Direction was given to staff

9.0 ADJOURNMENT

- Meeting adjourned at 7:08pm