

REGULAR BOARD OF DIRECTORS MEETING
at the Westport Community Church 24900 Abalone Street
Westport, CA 95488
Wednesday, November 15, 2023
5:30 P.M.

AGENDA

1.0 CALL TO ORDER

Call to order and roll call

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be done at this time

3.0 PUBLIC PARTICIPATION-NON-AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

4.0 STAFF REPORTS:

4.1 Kylie Felicich – District Supervisor Report – Page 3

5.0 OTHER REPORTS:

- 5.1 Friends of MCRPD
- 5.2 South Coast
- 5.3 Mendocino Coast Botanical Gardens
- 5.4 Personnel Committee
- 5.5 District Services Committee
- 5.6 Finance Committee
- 5.7 Board of Directors

6.0 DISCUSSION/ACTION

- 6.1 Community Center of Mendocino (CCM)
- 6.2 Bi-Lingual Incentive Program – Page 4
- 6.3 Job Requisitions – Page 5-8
- 6.4 Bank of Commerce – Page 9-26
- 6.5 MCRPD: Mission, Trajectory, Plan – Page 27
- 6.6 Aquathon – Page 28

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for regular board 10-18-2023 – Page 29-31

8.0 ADJOURNMENT – Next MCRPD Regular Board of Directors Meeting will be held on December 20, at 5:30pm; C.V. Starr Center 300 South Lincoln, Fort Bragg, CA 95437

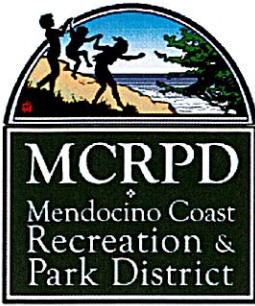
9.0

Each DISCUSSION/ACTION item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification 3) Receive public comments. 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Barbara Burkey, Board Chair, 300 South Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: District agendas are posted at least 72 hours in advance of Regular Board of Director’s meetings at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at mendocoastrec.org. District agendas are emailed to individuals upon request at least 72 hours in advance of regular meetings.



November 15, 2023

District Supervisor Report

Kylie Felich

Many exciting things happened this month but none as exciting as getting Jennifer Saunders hired for MCRPD. Jennifer will run programs. She brings a wealth of knowledge and experience to MCRPD which will allow us to expand and thrive. Jennifer and I worked together through Coast Youth Soccer League. Jennifer has a degree in Sports Psychology and is a polished and professional coach. She is the girls' basketball coach for Mendocino High School. Jennifer is excited to be at MCRPD and her ideas and ability to execute are priceless.

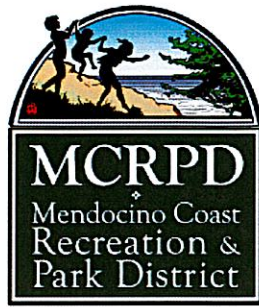
Gymnastics, Fall 2023, has proven to be a very popular and successful program. This includes 106 students, 13 classes and 2 teachers. We did pass along the 2.9% credit card transaction fee which was approximately \$390 in savings to the district. When we had openings in classes, we allowed people to sign up late at a pro-rated fee which also brought in about \$1000 more for this session. We are in the process of hiring a 3rd teacher. He will substitute through this current session and then start in with his classes in January. We are looking to do a clinic in December for his acrobatics program. Registration for Winter 2024 gymnastics opens on December 8. Friends of MCRPD supported this program with 8 scholarships at 50% and 1 at 90%.

Coast Youth Basketball registration opened on Friday, November 3. We are almost sold out. We have a waiting list and will continue to add as many players as gym space allows. We have 12 coaches, and they are currently being Live Scanned. Jennifer Saunders is the perfect person to see this program through. We hope to have at least 120 players. This program generates approximately \$9,000 plus \$90 in credit card fees. Friends of MCRPD offered 15 scholarships at 50% and 2 at 90%.

We have many new things on the horizon for programs. MCRPD is starting a drop-in indoor soccer program starting in December. John Smith with the city has proposed MCRPD run the soccer program on their 5V5 turf fields on Laurel Street which will be ready in the early spring. We are looking at doing three cornhole tournaments (Fort Bragg, Mendocino and Gualala/PA) in the summer. Planning begins early to make all these things a success.

Trick or Trunk was a massive smash hit in Fort Bragg. We had 1,200 kids participate in the event. The Aquathon is very busy. We have amazing support from the community for our second-grade program. More updates to come on this agenda item. Due to staffing shortages, I have been working Skate Night twice a month. We sold out both dates in October. November 3 was lighter. The next Skate Night is 11/17. Due to a drop off in volleyball, we are not holding drop in for November. We will regroup in December with Jennifer to get the numbers improved.

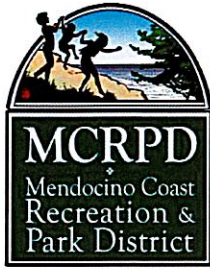
On the business side of things, we were able to convert the SAGE accounting software to Quick Books. CFO services is in the process of updating all the accounting. We hope to have reports as soon as possible. I continue to upload the last of the 2023 payroll files to Eide Bailly. So far, their payroll services have been very easy to work with. I am officially the Custodian of Records for Live Scans for the District. I have been busy working with FBPD to get our new hires and volunteer coaches through the system.



Bi-Lingual Incentive Program Proposal:

This proposed program would pay a higher wage as a recruiting and retention incentive, to any employee whose duties required regular and frequent use of bilingual language skills when communicating internal and with members of the community and stakeholders. The employee would be expected to complete a formal dual language proficiency test (on-line) with a cost to the district of approximately \$100-300 to prove written and oral language skills.

The incentive program would pay an additional \$1.00 per hour above the wages offered for a position in which the bilingual language skill is either not required, or the incumbent is not so qualified. The total cost over one year for a full-time employee would be approximately \$2000. With non-exempt positions, variations in the costs could occur if overtime hours are authorized specifically where bilingual skills are necessary. Seasonal or part-time employees would cost approximately \$250 to 500 per year.



**DECEMBER 2021
FLSA: NON-EXEMPT**

RECREATION COORDINATOR

PAY RANGE: \$26.94 to \$31.00

DEFINITION

Under general supervision, plans, organizes, coordinates, and provides direction and oversight for recreation programs and/or facilities; supervises programs which may include: youth programs, aquatics, youth and adult sports, summer programs, special interest classes, and community events; fosters cooperative working relationships with various public and private groups; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Recreation Supervisor. Exercises technical and functional supervision over assigned staff, contractors, and volunteers.

CLASS CHARACTERISTICS

This is a journey level classification that has program coordination, administrative, and/or day-to-day operational responsibilities of recreation services and programs. Incumbents are responsible for supervising, coordinating, and participating in recreation programs to ensure that District facilities, recreation programs, activities, and services are safe and effective and provide the highest level of customer satisfaction for public use. Responsibilities include inspecting and planning, scheduling, and directing the recreation program operations, activities, and services in a timely manner, and performing a wide variety of tasks in the operations and activities of recreation programs and/or facilities.

EXAMPLES OF TYPICAL FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Participates in the development and implementation of goals, objectives, policies, and priorities for recreation services and programs; identifies resource needs; recommends and implements policies and procedures including standard operating procedures for programs and facilities.
- Plans, supervises, coordinates, reviews, and evaluates recreation programs, activities, and/or systems at multiple sites; establishes schedules and methods for providing community and recreation services including sports leagues; recommends improvements or modifications.
- Partners with a wide variety of community organizations to provide diverse recreation and community programs and services.
- Supervises, coordinates, and participates in the day-to-day operations of recreation programs and/or facilities.
- Assists in the recruitment and selection of staff and provides recommendations; provides supervision, training, orientation, and guidance to assigned staff; prepares weekly and daily schedules; provides input and documentation for performance evaluations.
- Works with community groups and residents in the development and coordination of recreation programs; oversees and coordinates scheduling of activities, games, and events.
- Monitors contract agreements with service providers; assists with recruitment, hiring, training, and supervision of contract employees.

- Estimates costs of supplies and materials; orders supplies and materials for projects and activities; maintains records of purchase orders; assists in developing budget figures for specified areas; monitors expenditures and revenues.
- Ensures that safety training and certification courses including Red Cross first aid, cardiopulmonary resuscitation (CPR/FPR), lifeguard, title 22, AED, Oxygen, Blood Borne Pathogens and Lifeguard Instructor and other courses for District staff is current and in compliance with applicable laws, codes, rules, and regulations; facilitates training and recertification as needed.
- Plans, staffs, supervises, and implements assigned special events.
- Acts as a representative to patrons and residents regarding questions, problems, concerns, and activities in the provision of recreation program operations, activities, and services.
- Participates in ensuring compliance with relevant health, safety, permitting, and licensing laws and guidelines; maintains and updates all records required by Federal, State, and local regulatory agencies including ensuring compliance for insurance and liability coverage.
- Travels to assigned program sites to monitor program activities.
- Monitors the proper and safe use of program facilities by the general public; patrols recreational facilities to ensure adherence to rules and ordinances; interprets and applies policies, procedures, laws, codes, and regulations; assists in education about the enforcement of rules and regulations.
- Creates marketing materials for recreational programs, including developing and preparing brochures, flyers, newsletters, and other materials; maintains and updates informational channels such as kiosks and websites including social media as needed.
- Oversees rental and registration activities and ensures accurate record-keeping for program receipts.
- Maintains accurate records of services and activities, including recreation schedules, program participation and analysis, rosters of participants, revenues, expenditures, grants, contract programs, accidents, and vandalism.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Basic principles of employee and volunteer supervision and training.
- Principles, practices, and service delivery needs related to the area of assignment.
- Procedures for planning, implementing, and maintaining a variety of recreation and leisure activities and programs including sports leagues.
- Principles and practices of recreation program development, implementation, review, and evaluation.
- Recreational, cultural, age-specific, and social needs of the community.
- Community organizations to source and partner in the provision of recreation and community programs and services.
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to the area of assignment.
- Principles and practices of program administration, including budgeting, purchasing, and basic supervision.
- Recreation site management and oversight.
- Safety principles and practices, including basic first aid and adult and/or pediatric cardiopulmonary resuscitation (CPR) methods.
- Applicable safety precautions and procedures related to the area of assignment.
- Principles and practices of basic public relations techniques including the utilization of social media.
- Principles and procedures of record-keeping, cash handling, and report preparation.
- Business arithmetic and statistical techniques.
- Modern office practices, methods, and computer equipment and applications.
- English usage, spelling, vocabulary, grammar, and punctuation.

- Techniques for effectively dealing with individuals of various ages, various socio-economic and ethnic groups, and effectively representing the District in contacts with the public.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.

Ability to:

- Plan, oversee, coordinate, review, and evaluate recreation program operations and activities, as well as staff, contractors, and volunteers.
- Plan and prepare recreation activity schedules, staffing schedules, reports, and other related program materials.
- Understand the organization and operation of recreation programs and facilities necessary to assume assigned responsibilities.
- Assist in developing and implementing goals, objectives, practices, policies, procedures, and work standards.
- Interpret, apply, explain, and ensure compliance with applicable Federal, State, and local policies, procedures, laws, and regulations.
- Handle medical emergencies and injuries in a calm and effective manner, including providing basic first aid and adult and/or child cardiopulmonary resuscitation (CPR).
- Recommend and administer program and project budgets after approval.
- Prepare clear and concise reports, correspondence, and other written materials.
- Operate modern office equipment including computer equipment and software programs.
- Make accurate business arithmetic and statistical computations; accurately process cash transactions.
- Maintain accurate logs, records, and basic written records of work performed.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to the completion of an Associate's degree or equivalent education from an accredited educational institution with major coursework in recreation or a related field preferred, or equivalent to the completion of the twelfth (12th) grade and two (2) years of experience working in recreation programming and/or coordination-

Licenses and Certifications:

- Possess and maintain valid lifeguarding/shallow water, CPR for the Professional Rescuer (CPRFPR), AED, and first aid defined by the American Red Cross.
- Possess and maintain valid Title 22, Oxygen, Blood Borne Pathogens and Water Park certifications issued by the American Red Cross within one year of employment.
- Possess and maintain valid Instructor Lifeguard/shallow water, CPR for the Professional Rescuer (CPRFPR), AED, first aid, Title 22, Oxygen, Blood Borne Pathogens and Water Park certifications issued by the American Red Cross within one year of employment.
- Possession of, or ability to obtain, a valid California Driver's License by time of appointment.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office and/or recreational facility setting and use standard office and/or recreation equipment, including a computer; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. Must possess the physical stamina to lift and move tables and chairs, arrange facilities for community events and/or meetings. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, climb, and walk on uneven surfaces to participate in recreational activities; and push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 50 pounds.

ENVIRONMENTAL ELEMENTS

Employees primarily work in an office environment with moderate noise levels and controlled temperature conditions. Some work is performed in the field, and employees may be exposed to chlorine, acids, and other chemicals at aquatics facilities as well as blood and body fluids when rendering first aid and cardiopulmonary resuscitation. Incumbents are required to wear appropriate attire for the recreation activity to which they are assigned. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

WORKING CONDITIONS

May be required to work a varied schedule of hours, which may include early mornings, evenings, weekends, and holidays, at a variety of District facilities.

Signature of Employee

Date





CALIFORNIA BANK OF COMMERCE

Relationship Proposal

Presented to:
Mendocino Coast Recreation
& Park District



Mendocino Coast Recreation & Park District
300 S Lincoln Street
Fort Bragg, CA 95437

Dear Mendocino Coast Recreation & Park District

On behalf of California Bank of Commerce, we are delighted to share this proposal with you. We hope you and your team find our proposed solutions for treasury management and liquidity, as well as our strong community dedication, a compelling start to our continued discussion.

Our goals in putting together this proposal are to accomplish several initiatives for Mendocino Coast Recreation & Park District. They are:

- Reduce banking fees paid for services
- Improved service and support from banking relationship
- Ensure the safety and soundness of the district's deposits

Thank you again for this opportunity to earn your business. Our commitment to making a difference when banking our valued community members is a passion for us at CBC. We look forward to your feedback and are truly appreciative of your time and consideration.

Sincerely,

Vanessa L. Ryan

Vanessa L Ryan
Executive Vice President
Director, Public Sector Banking

Agenda

- Your CBC Team
- Treasury Services Overview
- Summary Analysis
- Accounting Opening & Implementation
- Global Overview/Addendum

Your CBC Team

Relationship Team

Vanessa Ryan
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916-502-0849

Scott Myers
SEVP, Chief Lending Officer
smyers@bankcbc.com
916-807-0933

Treasury Management Support
cashmgmt@bankcbc.com
925.444.2945

Treasury Services Overview

Treasury Services Overview

CBC Treasury Direct

- Commercial online banking platform
- Information reporting
 - Customized Reporting
- Customized user access
- Wire origination
 - Dual control
- Mobile access

Fraud Prevention

- Check Positive Pay
- ACH Positive Pay
- Full reconciliation reporting
 - Download in Excel or PDF

ACH Origination

- Upload files directly to the bank
- Pay employees and vendors electronically
- Create payment database in CBC Treasury Direct
- Dual control

Remote Deposit

- Deposit checks at office
- Delegate check scanning
- Capture image of check(s)

Public Deposit FDIC Coverage & Diversification

Demand Deposit Marketplace (DDM) program

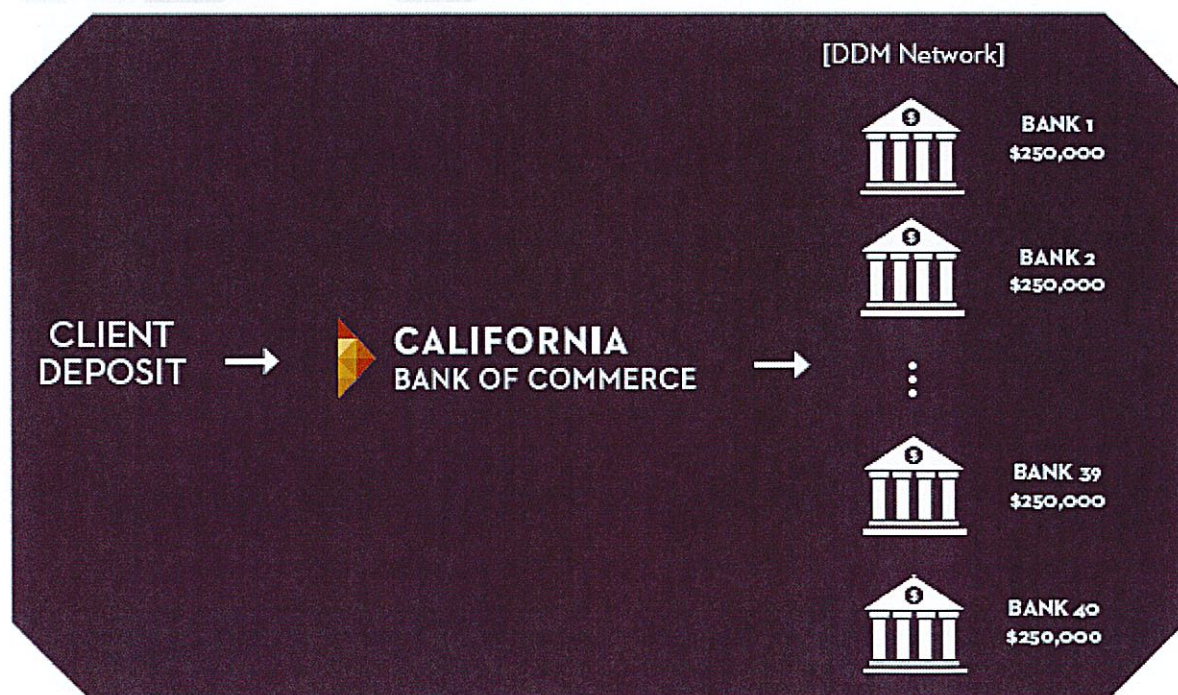
Benefits

Safety - Daily Liquidity - Decreased Risk - Easy Access

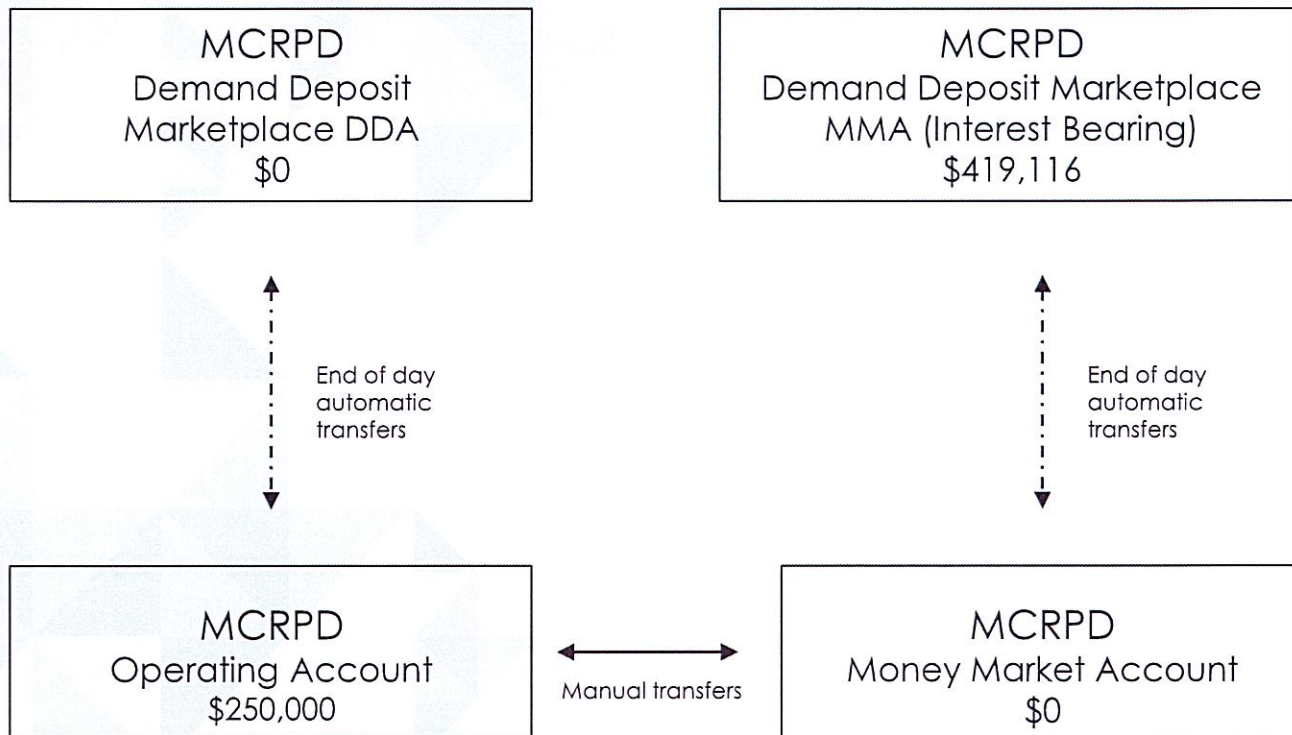
- FDIC insurance reduces the risks associated with money fund investing
- Access to millions in FDIC insurance through participating banks, coverage up to the program maximum (currently \$50M)
- Full access to your cash on a daily basis
- Enjoy the benefits of a consolidated banking relationship and a high level of FDIC insurance through a single contact point
- View real-time activity via Treasury Direct CBC banking and a daily summary of transactions on your DDM portal

How DDM Works

Client cash balances are sent daily into the DDM program and allocated into participating program banks to ensure high levels of FDIC Insurance.



Account Schematic



Summary Analysis

Account Analysis Comparison and Interest Return Summary

Cost analysis based on \$250,000 peg balance in operating account. End of day balances greater than \$250,000 not transferred to Money Market Account will sweep into non-interest bearing DDM network (FDIC diversification). Excess balances of \$419,116 will be in the interest bearing DDM network.

Cost Analysis	Gross Charge	ECR	Net Charge
California Bank of Commerce	\$ -	0.65%	\$ -
Mendocino Coast Recreation & Park District	\$ 25	Unknown	\$ 25
<i>Difference</i>	\$ 25		\$ 25

Interest Return	Ave. Balances	APY	Monthly Interest Return
Demand Deposit Marketplace MMA (FDIC Diversification)	\$ 419,116	3.90%	\$ 1,343

Monthly Interest Return Summary*	
Monthly Bank Charges Savings	\$ -
Monthly Interest Return	\$ 1,343
Net Monthly Return/Savings	\$ 1,343
Annualized Net Benefit	\$ 16,122

*Based on September 2023 average balance and activity from Savings Bank of Mendocino County statement

Account Opening & Implementation

Account Opening Process and Implementation

- Schedule Kick-Off Call to develop implementation plan & timing to coordinate bank transition.
- Collect organization documentation and authorized account signer(s) information
 - ✓ Account opening
- Collect Treasury Direct user information and levels of access
- Collect signed Treasury Management set up documents
 - ✓ Implement Treasury Management request
 - Once treasury documents are signed and returned, training to be completed within 14 days
 - ✓ Complete training
 - Group or individual training

Account Opening Process and Implementation – SAMPLE IMPLEMENTATION PLAN

Implementation Schedule
Target Start Date: TBD



Name

The Implementation Schedule is subject to negotiation between [Name] and California Bank of Commerce (CBC)

Schedule & Task	Responsibility		Tme Frame	
	CBC	Name	(completion dates)	
Determine Structure and Components				
Schedule Consultation with [Name]				
Gather required information for bank documents				
Depository Services				
New Accounts				
Entity Documents				
Business Account Information				
Out of Wallet Information				
Authorized Signer Information				
Signature Card Preparation				
Delivery of Signature Card				
Provide Reserved Account Number(s)				
New Accounts Opened				
Order New Account Supplies				
Checks				
Endorsement Stamp(s)				
Deposit Tickets				
Check Specification Sheet				
Incoming Wire/ACH Instructions				
Establish return item instructions				
Develop servicing strategy				
Identify contacts				
Store Deposit Processing				
Coordinate w/Store for deposit				
Treasury Management Services				
Treasury Management Terms & Conditions				
Authorization & Agreement for TM Services				
Executed Authorization & Agreement for TM Services				
Business Online Banking				
Administrator(s): Primary & Secondary				
Wire Transfer Service				
Approver(s) Information/Out of Band Authentication				
ACH Service				
Determine ACH origination format				
Determine ACH dollar amount				
Test ACH File				
Pre-note File				
Live Payroll				

Addendum/Global Overview

CBC Banking Profile

- 2022 marked California Bank of Commerce's 15th year anniversary.
- California Bank of Commerce is a unique business bank, designed and created to serve the needs of business clients by building deep, lasting relationships between our experienced bankers and our clients. We are a regional business bank exclusively for:
 - Privately, closely, and family-held, medium-sized operating businesses.
 - Not-for-Profit entities inclusive of social or fraternal clubs, industry associations, foundations, mission-driven, and faith-based organizations.
 - Professional Firms (lawyers, CPAs, insurance brokers) who serve as advisors to the business community.
 - Professional investors such as those associated with venture capital and private equity.
 - Public Sector Entities: Special Districts, Municipalities, JPAs
- CBC operates four commercial banking centers – Oakland, Walnut Creek, San Jose, and Sacramento. The primary geographic focus is Northern and Central California with extensions into the Western United States and Nationally for two of its specialty finance divisions.

CBC's Financials

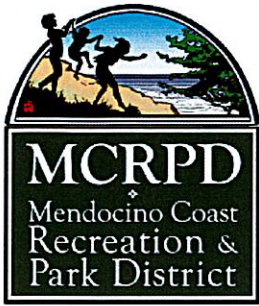
- Below is the QR code and link for the press release that includes the 6/30/2023 results:



- <https://www.californiabankofcommerce.com/california-bancorp-reports-financial-results-for-the-second-quarter-and-six-months-ended-june-30-2023/>
- The institution is supervised and regulated by the California Department of Financial Protection and Innovation (the "DFPI") and the Federal Deposit Insurance Corporation (the "FDIC").
- We file reports with the Securities and Exchange Commission (the "SEC"), which include annual reports on Form 10-K, quarterly reports on Form 10-Q, and current reports on Form 8-K, as well as proxy and information statements in connection with our stockholders' meetings. These reports are generally posted as soon as reasonably practicable after they are electronically filed with the SEC. Our 2021 10-K and 8-K reports are posted and available for review.



CALIFORNIA BANK OF COMMERCE



Mendocino Coast Recreation and Park District's Mission Statement:

To provide opportunities on the Mendocino Coast that promote physical and mental well-being for everyone, through active play, community enrichment, programs, and events.

With the recent changes of KUDOS and C.V. Starr Center no longer being part of MCRPD, a new opportunity has emerged. MCRPD will get back to its roots and mission statement for programs, play, enrichment, and events for the entire coast.

Phase I was the hiring of the District Supervisor.

Phase II was the hiring of the Recreation Coordinator.

Phase III will be to hire a South Coast employee.

MCRPD hopes to achieve a new partnership with the City of Fort Bragg and new programs are in the works.

MCRPD wants to revamp its relationship with the Community of Center of Mendocino for their location to be the hub of Central Coast activities for MCRPD.

MCRPD wants to ensure that the South Coast gets their fair share of programs and events.

MCRPD wants to prove to the entire coastal district that we can be all the things in our mission statement.

2023 AQUATHON and SILENT AUCTION

Saturday, December 2

Aquathon 10am to 2pm

Silent Auction 10am to 5pm

Mendocino Coast Recreation & Park District's fundraiser that supports the 2nd Grade Swim Lesson Program provided throughout the District for FREE!

The Aquathon and Silent Auction will be held at the C.V. Starr Community Center.

Refreshments will be made available for swimmers.

T-Shirts will be given to those who raise \$50 or more!

Prizes from Harvest Market and Pippi's Longstockings

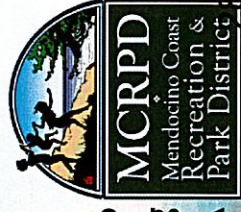
Swim or Walk to WIN!

Pick up your PLEDGE PACKET and choose a time slot at the C.V. Starr Community Center!

OPEN TO ALL

AWARDS GIVEN TO THE TOP SWIMMERS

fundraisers in the youth and adult age groups.



(707)964-9446

www.mendococoastrec.org

300 S. Lincoln St Fort Bragg, CA



REGULAR BOARD OF DIRECTORS MEETING
at the Community Center Of Mendocino, 998 School Street
Mendocino, CA 95460
Wednesday, October 18, 2023
5:30 P.M.

Minutes

1.0 CALL TO ORDER

- Meeting called to order at 5:41 P.M.
- Board Members Present: John Huff, Barbara Burkey, Dave Shpak, Craig Comen
- Board Member Absent: Angela Dominguez

2.0 APPROVAL AND ADOPTION OF AGENDA

- The Agenda was adopted with no changes
- M/S/C: Huff/Shpak
- Yaves: Burkey/Huff/Shpak/Comen (Dominguez absent)

3.0 PUBLIC PARTICIPATION-NON-AGENDA ITEMS

- Bob Rodriguez asked what will MCRPD become?
 - Burkey asked to add this topic to the next agenda
- Tessie wanted to speak about Aquathon.
 - Burkey asked it to be added to next agenda

4.0 STAFF REPORTS:

- Kylie Felicich delivered her report

OTHER REPORTS:

5.1 Friends of MCRPD

- Shari Lyons from Friends of MCRPD stated she is very pleased with the changes and active scholarship program. They feel Kylie can really help. They did notice repeated scholarship applicants and would like to find new people. They hope to find new families and adults to scholarship.

5.2 South Coast

- Dave Shpak updated on RCRC. They are in pursuit of permits and hosting events to rebuild. Work resumes on Bower Park and lots of community outreach.
- Grant for trail from Stornetta national Monument in Point Arena. Coast Stewards pursued funding and coastal construction from the pier to the monument.

5.3 Mendocino Coast Botanical Gardens

- Winesong issues and community misunderstanding were discussed at their last board meeting.

5.4 Personnel Committee

- No updates

5.5 District Services Committee

No updates

5.6 Finance Committee

- Engagement with JJACPA reviewed
- Engagement with Eide Bailly reviewed
- Engagement with CFO Services reviewed
- Reviewed Opportunity with Bank of Commerce

6.0 DISCUSSION/ACTION

6.1 Discussion Community Center of Mendocino (CCM)

- President of CCM, Cally Dym, gave the history of CCM and MCRPD. They want the relationship to be harmonious. They are looking for financial support, senior programs, use of the center. Shpak and Burkey responded that a partnership would definitely be a go, but that MCRPD has no funding authority. Shpak enlisted Kylie with overseeing working programs and relationship with CCM.

6.2 Bi-Lingual Incentive Program

- Bob Rodriguez handed out Article 15 for a bilingual incentive program. Bob has Attended many meetings and been a swim instructor. City of Fort Bragg has an Incentive program and he wants MCRPD to have one, too. Kylie actioned to find out the fiscal impact this incentive program would make on the district.

6.3 Nomination and Election of Board Officers

- Board Officers
Chair – Barbara Burkey
Vice-Chair – Angela Dominguez
Secretary – Dave Shpak
- M/S/C: Burkey/Huff
- Yayas: Comen, Shpak

6.4 Board Member Committee Assignments

- Friends of MCRPD – Dominguez
- South Coast – Shpak
- Mendocino Coast Botanical Gardens – Burkey
- District Services – Huff/Comen
 - Huff explained District Services Committee discusses programs and makes recommendations to the board
- Personnel Committee – Burkey/Dominguez
- Ad Hoc Transition Committee: Comen/Shpak
- M/S/C: Shpak/Burkey
- Yayas: Burkey, Comen, Shpak, Huff (Dominguez absent)

7.0 CONSENT CALENDAR

- M/S/C: Comen/Huff
- Yayas: Burkey, Comen, Shpak, Huff (Dominguez absent)

8.0 Adjournment

- 7:01 P.M.

Each DISCUSSION/ACTION item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification 3) Receive public comments. 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request to ensure full participation in a MCRPD public meeting. Such a request should be made to Barbara Burkey, Board Chair, 300 South Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: District agendas are posted at least 72 hours in advance of Regular Board of Director's meetings at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at mendocoastrec.org. District agendas are emailed to individuals upon request at least 72 hours in advance of regular meetings.